

# NALOLO TOWN COUNCIL

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## MINUTES OF THE STAKEHOLDERS ENGAGEMENT MEETING HELD ON WEDNESDAY 21<sup>ST</sup> OCTOBER, 2025 AT MUKUKUTU PRIMARY SCHOOL – NALOLO AT 15:12 HOURS.

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### PRESENT

1. Falantino Mweemba	-	Acting Council Secretary
2. Shadrack Chikwembe	-	Director of Finance
3. Grace N. Kampenga	-	Director of Human Resource and Administration
4. Robson Banda	-	Director of Planning
5. Buttyson Kandimba	-	Public Relations Officer
6. Nalishabo S. Mwape	-	Assistant Accountant
7. Nalishabo Mulala	-	Clerical Officer
8. Steen Makasa	-	Committee Clerk (Recorder)

### POSITION

### IN ATTENDANCE

1. Luhele Nyumbu	-	Councillor	-	Community
2. Situmbeko Mutonda	-	Stakeholder	-	Community
3. Sitali Sishinda	-	Stakeholder	-	Community
4. Kumoyo Lubasi	-	Stakeholder	-	Community
5. Mwangala Muyombo	-	Stakeholder	-	Community
6. Sitali Mushokabanji	-	Stakeholder	-	Community
7. Mwangala Sitwala	-	Stakeholder	-	Community
8. Kasanga Liato	-	Stakeholder	-	Community
9. Kwalombota Wakun'uma	-	Stakeholder	-	Community
10. Obby Mubiana Mbao	-	Stakeholder	-	Community
11. Charles Nyambe	-	Stakeholder	-	Community
12. Lubinda O. Mukela	-	Stakeholder	-	Community
13. Lutangu Nawa	-	Stakeholder	-	Community
14. Mayeya Mundia	-	Stakeholder	-	Community
15. Mayoya Mutanekelwa	-	Stakeholder	-	Community
16. Liseli Nandala	-	Stakeholder	-	Community
17. Mwangala Pumulo	-	Stakeholder	-	Community
18. Nandia Munalula	-	Stakeholder	-	Community
19. Nalucha Nawa	-	Stakeholder	-	Community
20. Muzwamasimu Mushashu	-	Stakeholder	-	Community
21. Mwitw Musiwa	-	Stakeholder	-	Community
22. Akende Monde	-	Stakeholder	-	Community
23. Chuma Lubinda	-	Stakeholder	-	Community
24. Aongola Lubinda	-	Stakeholder	-	Community
25. Lubinda Manyando	-	Stakeholder	-	Community
26. Milupi Pelekelo	-	Stakeholder	-	Community
27. Buumba Kwalombota	-	Stakeholder	-	Community
28. Mundiya Masamo	-	Stakeholder	-	Community

### TITLE

### ORGANISATION

29. Likando Masamo	-	Stakeholder	-	Community
30. Namuchana Nawa	-	Stakeholder	-	Community
31. I. Mwakamuui	-	Stakeholder	-	Community
32. Nyambe Mwipihi	-	Stakeholder	-	Community
33. Judith Matakala	-	Stakeholder	-	Community
34. Mwandu Minyoi	-	Stakeholder	-	Community
35. Mundia Mukelabai	-	Stakeholder	-	Community
36. Anakoka Situmbeko	-	Stakeholder	-	Community
37. Grace Lifumbo	-	Stakeholder	-	Community
38. Monde Mwiba	-	Stakeholder	-	Community
39. Monde Munalula	-	Stakeholder	-	Community
40. Nyambe Munalula	-	Stakeholder	-	Community
41. Masiliso Mooto	-	Stakeholder	-	Community
42. Grace Monde	-	Stakeholder	-	Community
43. Inonge Kapenda	-	Stakeholder	-	Community
44. Kwibisa Kwibisa	-	Stakeholder	-	Community
45. Sibeso Nyambe	-	Stakeholder	-	Community
46. Hamatama Nyambe	-	Stakeholder	-	Community
47. Sibeso Mwandamena	-	Stakeholder	-	Community
48. Mataa Mukutulu	-	Stakeholder	-	Community
49. Mubyana Mutanakolwa	-	Stakeholder	-	Community
50. Mukelabai Musole	-	Stakeholder	-	Community
51. Nalishebo Mwiya	-	Stakeholder	-	Community
52. Namatama Mubiana	-	Stakeholder	-	Community
53. Nakushana Akatumwa	-	Stakeholder	-	Community
54. Likezo Aongolwa	-	Stakeholder	-	Community
55. Moola Mushokabanji	-	Stakeholder	-	Community
56. Lubinda Nalishebo	-	Stakeholder	-	Community
57. Monde Mukungu	-	Stakeholder	-	Community
58. Rachael Ingombe	-	Stakeholder	-	Community
59. Kalumbu Kabelengende	-	Stakeholder	-	Community
60. Namunji Lubinda	-	Stakeholder	-	Community
61. Makena Namubebo	-	Stakeholder	-	Community
62. Likando Wamututa	-	Stakeholder	-	Community
63. Inonge Chipango	-	Stakeholder	-	Community
64. Sililo Mfungulwa	-	Stakeholder	-	Community
65. Sikuka Nawa	-	Stakeholder	-	Community
66. Namonda Mushashu	-	Stakeholder	-	Community
67. Waluka Mundia	-	Stakeholder	-	Community
68. Namasiku Liletuna	-	Stakeholder	-	Community
69. Busiwa Kakenenwa	-	Stakeholder	-	Community
70. Mwangala Luenda	-	Stakeholder	-	Community
71. Inonge Mwanangombe	-	Stakeholder	-	Community
72. Liseli Sakwanda	-	Stakeholder	-	Community
73. Likomba Charles	-	Stakeholder	-	Community
74. Pumulo Munalula	-	Stakeholder	-	Community

75. Dennis Malumo Litia	-	Stakeholder	-	Community
76. Mukela Pumulo	-	Stakeholder	-	Community
77. Likando Musole	-	Stakeholder	-	Community
78. Gibson Mubiana	-	Headman	-	Community
79. Akatumwa Mubita	-	Headman	-	Community
80. Joseph Muwina	-	Headman	-	Community
81. Kwala Mwiba	-	Stakeholder	-	Community
82. Mushokabanji Pumulo	-	Stakeholder	-	Community
83. Kwibisa Siboli	-	Headman	-	Community
84. Mundia Muyunda	-	Stakeholder	-	Community
85. Munalula Moola	-	Stakeholder	-	Community
86. Iwanga Iwanga	-	Stakeholder	-	Community
87. Pumulo Nawa	-	Stakeholder	-	Community
88. Mwiba Mwiba	-	Stakeholder	-	Community
89. Tumwa Simunji	-	Stakeholder	-	Community
90. Akabeswa Pumulo	-	Stakeholder	-	Community
91. Lackson Likando	-	Stakeholder	-	Community
92. Likando Musole	-	Stakeholder	-	Community
93. Siyamanda Mwangala	-	Stakeholder	-	Community
94. Nalukui Sitali	-	Stakeholder	-	Community
95. Likando Inonge	-	Stakeholder	-	Community
96. Kaiko Muyoywa	-	Stakeholder	-	Community
97. Agness Sitwala	-	Stakeholder	-	Community
98. Nawa Nasilele	-	Stakeholder	-	Community
99. Sibote Sitali	-	Stakeholder	-	Community
100. Mulima Kalaluka	-	Stakeholder	-	Community
101. Lungowe Mukelabai	-	Stakeholder	-	Community
102. Musole Liseli	-	Stakeholder	-	Community
103. Kawana Mushilu	-	Stakeholder	-	Community
104. Mushokabanji Sibeso	-	Stakeholder	-	Community
105. Mukelabai Likando	-	Stakeholder	-	Community
106. Liseli Nyambo	-	Stakeholder	-	Community
107. Nalucha Sitwala	-	Stakeholder	-	Community
108. Kalaluka Etambuyu	-	Stakeholder	-	Community
109. Mike Muyunda Kanyanta	-	Stakeholder	-	Community
110. Muteto Muteto	-	Stakeholder	-	Community
111. Lubinda Siisi	-	Stakeholder	-	Community
112. Wambinji Wambinji	-	Stakeholder	-	Community
113. Mubukwanu Pelekelo	-	Stakeholder	-	Community
114. Saywa Mubyana	-	Stakeholder	-	Community
115. Muyangwaja Simasiku	-	Stakeholder	-	Community
116. Namangolwa Namangolwa-	-	Stakeholder	-	Community
117. Sitwala Nayoya	-	Stakeholder	-	Community
118. Inambao Lubinda	-	Stakeholder	-	Community
119. Brighton M	-	Stakeholder	-	Community
120. Mulope Mulope	-	Stakeholder	-	Community

121. Mataa Kandina	-	Stakeholder	-	Community
122. Mufalali Namalomo	-	Stakeholder	-	Community
123. Sitali Nawa	-	Stakeholder	-	Community
124. Wambinji Wambinji	-	Stakeholder	-	Community
125. Mbwainga Mushokabanji	-	Stakeholder	-	Community
126. Mutemwa Sililo	-	Stakeholder	-	Community
127. Anamela Mwezi	-	Stakeholder	-	Community
128. Kapenda Chingoma	-	Stakeholder	-	Community
129. Mufungulina Yuyi	-	Stakeholder	-	Community

## **ORDER OF BUSINESS**

The meeting was called to order at 12:10 hours

## **AGENDA**

1. *National Anthem and opening Prayer*
2. *Notice of Meeting*
3. *Absent with Apology*
4. *Main objective of the meeting*
5. *2026 Budget presentation by the Director of Finance*
6. *Stakeholders Budget input submission*
7. *National Anthem and closing Prayer*

## **NATIONAL ANTHEM/PRAYER.**

Prior to the commencement of the meeting, the National Anthem was sung, followed by a prayer offered by a Community Member.

## **MAIN OBJECTIVE OF THE MEETING**

1. To share information about the 2026 Budget with key stakeholders.
2. To gather feedback and input from stakeholders to ensure their views and concerns are considered in decision-making.
3. To strengthen collaboration and partnerships among stakeholders for effective implementation of activities.
4. To promote transparency and accountability in the planning and execution of Local Government initiatives.
5. To identify roles and responsibilities of various stakeholders in achieving shared goals.
6. To build mutual understanding and trust between Nalolo Town Council and stakeholders

**THE DIRECTOR OF FINANCE PRESENTED THE SUMMARY OF 2026 BUDGET AS SHOWN BELOW;**

- Vehicle Licensing Grant
- Zambia Devolution Support Programme Grant
- Constituency Development Fund (CDF)
- Cash for Work (CFW) programme

**Vehicle Licensing Grant**

The Director of Finance informed the Stakeholders that, in 2026 Nalolo Town Council would receive Six Million Three Hundred Fifty One Thousand Three Hundred Seventy Kwacha Thirty Four Ngwee (**K6, 351,370.34**) from the Vehicle Licensing Grant, which is allocated for Road Infrastructure maintenance and Development by identifying the Roads that required attention in the District.

**Zambia Devolution Support Programme Grant**

The Director of Finance informed the Stakeholders that, in 2026 Nalolo Town Council would receive Two Million Six Hundred Ninety Four Thousand Seven Hundred Thirty Six Kwacha Eighty Four Ngwee (**K2,694,736.84**) from Zambia Devolution Support Program, which is specifically meant for Investment Projects in the District.

**Constituency Development Fund (CDF)**

The 2026 Budget allocation of Constituency Development Fund (CDF) per Constituency would be (**K40, 000,000.00**). In line with the major policy pronouncements the Local Authorities were directed to prioritize implementation of the following projects albeit ongoing or new.

- i. Provision of running Water and Sanitation facilities in Health, Education and other facilities such as Markets and Bus stations, among others.
- ii. Projects and initiatives supporting climate resilience
- iii. Procurement of School Desks
- iv. Electrification of Schools and Health facilities
- v. Provision of Maternity Annexes and Wards with their accessories
- vi. Provision of durable crossing points and clearing of access channels

- vii. Provision of the Solid Waste Management services (Appropriate Equipment and Landfills).

### **Cash for Work (CFW) Programme**

The 2026 Budget allocation towards Cash for Work (CFW) programme for all the Local Authorities (**K2,718,737,202**). The detailed allocation per District/Constituency would be provided in due course. However, to successfully implement the programme, the following resources would be required

- i. **Human Capital** – The Local Authority would be overall provide oversight of the programme using the administrative cost at Constituency level, which should be dedicated to the Officers that would coordinate the programme from identification of works, beneficiaries as well as implementation.
- ii. **Labour from the Communities** – The Community members would contribute Labour force (described as beneficiaries in the document) equitably distributed manner between Males and Females
- iii. **Personal Protective Equipment (PPE's)** – The Personal Protective Equipment (**PPE's**) would be required to safeguard the Health and well-being of the Workers that would be employed depending on the nature of the work to be done.
- iv. **Tools and Cleaning Material** – Hand tools (Picks, Shovels, Hoes and Rakes) as well as disinfectants and cleaning materials would be purchased to facilitate smooth implementation of the Cash for Work (CFW).

Although, the team was not receiving the recommendations or inputs for Constituency Development Fund (CDF) and Cash for Work. The proposals would be received through Ward Development Committees and subsequently Constituency Development Fund Committee (CDFC). However, the main purpose of the meeting was to receive submissions or inputs for Vehicle Licensing Grant and Zambia Devolution Support Programme Grant respectively.

*The Acting Council Secretary asked the stakeholders who were present to submit some of the Projects they would want Nalolo Town Council to include in 2026 budget for effective operations of the Institution. The listed below were the submissions;*

**A. ROAD MAINTENANCE PROJECTS**

- 1. Construction of the feeder Road from Mukukutu sign Post to Mukukutu Primary School*
- 2. Construction of the Staff Houses at Luambi Primary School.*

**B. INVESTMENT PROJECTS**

- 1. Market construction – Although the stakeholders requested for one week time frame for them to discuss and look for a suitable land as well as location.*

**CLOSING REMARKS**

The Acting Council Secretary thanked the Stakeholders for their 2026 Budget input submission. He expressed happiness with the overwhelming response and seriousness shown towards development. Additionally, last time Mukukutu provided land for Nalolo Town Council to construct an Abattoir and the construction would commence before the end of the year and he assured them to provide enough land for other projects. He also encouraged them to continue working together with the Local Authority in fostering development in the District.

Further he indicated that, the meeting had provided an important platform to the Council to share ideas, exchange information and strengthen partnerships between Nalolo Town Council and all the stakeholders. The discussions held and the recommendations made would greatly assist the institution in improving service delivery, promoting transparency and ensuring inclusiveness in Local Governance.

Having said that, he wished everyone well as they go back to their homes and officially declared the meeting closed at 17:08 hours, followed by the National Anthem and a closing Prayer offered by a Community member.

**CHAIRPERSON**

**SIGNATURE:**



**NAME: FALANTINO MWEEMBA**  
**POSITION: ACTING COUNCIL SECRETARY**

**SECRETARY**

**SIGNATURE:**



**NAME: STEEN MAKASA**  
**POSITION: COMMITTEE CLERK**