



MLGRD/WP/4/7/275

If correspondence should be addressed to the PLGO

tel : 07-221620
fax : 07-221620

In Reply please quote:

.....

REPUBLIC OF ZAMBIA
**MINISTRY OF LOCAL GOVERNMENT AND
RURAL DEVELOPMENT**

**OFFICE OF THE PROVINCIAL LOCAL GOVERNMENT OFFICER
WESTERN PROVINCE
P. O. BOX 910105
MONGU**

26th March, 2024

The Council Secretary
Nalolo Town Council
P.O. Box 920098
NALOLO

**CONVEYANCE OF NOTIFICATION OF APPROVAL FOR COMMUNITY PROJECTS,
VARIATION OF FUNDS, AND DISASTER CONTINGENCY UNDER NALOLO
CONSTITUENCY IN NALOLO LOCAL AUTHORITY**

Reference is made to your letter dated **25th March, 2024** in which you submitted a request for Community Projects, Variation of funds and Disaster Contingency under Nalolo Constituency for Ministerial Approval in accordance with Section **4 (c)** of the Constituency Development Funds Act No. **11** of **2018**.

Be informed that the Hon. Minister of Local Government and Rural Development has approved your request as per attached Notification of approval. Therefore, you are advised to notify the Constituency Development Fund Committee (**CDFC**) on the approval.

Be guided accordingly.

Nixon Nkwapu
Provincial Local Government Officer
WESTERN PROVINCE

Cc: The Hon. Minister of Local Government and Rural Development - **LUSAKA**
Cc: The Hon. Provincial Minister – **Western Province**
Cc: Hon. Member of Parliament, Nalolo Constituency, National Assembly Office –
NALOLO
Cc: The Permanent Secretary (A), Ministry of Local Government and Rural Development-
LUSAKA
Cc: The Permanent Secretary (TS), Ministry of Local Government and Rural Development-
LUSAKA
Cc: The Permanent Secretary, Provincial Administration, Western Province - **MONGU**

THE CONSTITUENCY DEVELOPMENT FUND ACT NO.11 of 2018

NOTIFICATION OF APPROVAL/REFUSAL OF CONSTITUENCY DEVELOPMENT FUND

To: The Council Secretary

Nalolo Town Council

P.O. BOX 920098

NALOLO

Your submission seeking approval of Community Projects, Variation of Funds and Disaster Contingency under Nalolo Constituency in Nalolo District dated 25th March, 2024 and received on 26th March, 2024, herein, contained the following: -

	No.	Amount
(i) Community Projects (2024)	23	K16, 307, 450.00
(ii) Community Projects (Varied 2024)	05	K2, 028, 497.97
(iii) Disaster Management (2024)	01	K785, 000.00

has been Approved by the Hon. Minister of Local Government and Rural Development subject, pursuant to Gazette Notice NO. 1683, subject to the following conditions:

- (i) Prepare Bill of Quantities, Scope of Works and Schedule of Works
- (ii) All payments to recipients should be made only through the Banking System to the beneficiary accounts.
- (iii) Ensure a monitoring and evaluation program is formulated for follow up to ensure timely decisions are made.
- (iv) Submit quarterly projects implementation reports to the Ministry and share these with the Hon. Member of Parliament, beneficiaries and other stakeholders.
- (v) Expedite and increase sensitization on CDF to ensure increased up take of the fund

Date: 26/03/24 Signed: 

NIXON NKWAPU
PROVINCIAL LOCAL GOVERNMENT OFFICER
WESTERN PROVINCE

c.c. The Member of Parliament, Nalolo Constituency, National Assembly Office - NALOLO

KEY REFERENCE

1. In the case of variations to the projects, Authority must be sought from the Ministry in line with section 16 of the Constituency Development Fund Act No. 11 of 2018.
2. The local authority shall only disburse funds from the Constituency account based on projects approved by the Minister.
3. Collaborate with appropriate line Government departments and other stakeholders regarding the disbursement of the funds in line with PART IV section 21 of the CDF Act No. 11 of 2018.
4. All procurements shall be subject to the Public Procurement Act No. 8 of 2020.
5. Management and disbursement of funds shall be in subject to the Public Finance Management Act No. 1 of 2018.